RECOMMENDATION FOR APPOINTMENT OF
THESIS ADVISORY COMMITTEE

The Department of __________________________ recommends the appointment of the following Thesis Advisory committee for _________________________.

Chairperson_______________________________________
Print Name________________________________________
Signature__________________________________________
Dept______________________________________________

Co-Chair__________________________________________
Print Name________________________________________
Signature__________________________________________
Dept______________________________________________

(if applicable) Name________________________________________
Print Name________________________________________
Signature__________________________________________
Dept______________________________________________

Name________________________________________
Print Name________________________________________
Signature__________________________________________
Dept______________________________________________
Date____________________________________________
Name________________________________________
Print Name________________________________________
Signature__________________________________________
Dept______________________________________________
Date____________________________________________
Name________________________________________
Print Name________________________________________
Signature__________________________________________
Dept______________________________________________
Date____________________________________________

Department Chairperson
Date: __________________________________________

Departmental Coordinator
Date: __________________________________________

Signature: ____________________________ Date: __________

Dean, College of Graduate Studies

THE THESIS ADVISORY COMMITTEE – M.S.

The Thesis Advisory Committee which is recommended by the major department and approved by the Dean, shall consist of at least four members, three from the student’s major program one from outside the program. All members of the committee shall be members of graduate faculty. An individual serving as external evaluator does not require an appointment on the CGS graduate faculty as long as they have appropriate credentials at an outside institution. The chairman must be a full member of Graduate Faculty or an associate member with a full member co-mentor. The Thesis advisor will be responsible for coordinating the activity of the Thesis Advisory Committee and insuring compliance with graduate school regulations.

The student must meet at least annually with his/her Thesis Advisory Committee from the time of appointment of the committee until completion of the requirements for the degree. The Departmental coordinator and the Dean should be notified in writing of the annual meetings by the chairman of the Thesis Advisory Committee. More frequent meetings of the Thesis Advisory Committee and the student are encouraged in order to facilitate student-committee interaction. Meetings may be called at the discretion of the student, the advisor, or if two or more members of the Thesis Advisory Committee request such a meeting. Please submit a Thesis Advisory Committee form once the full committee has been selected.

“PLEASE TYPE OR PRINT LEGIBLY”