

MUSC FACULTY SENATE  
**Meeting Minutes**  
June 08, 2021, 7.45-9.00 am  
Teams Meeting

1. Call to order (Nancy Demore, MD, President) 7.45 am
2. President's report:
  - Annual Mandatories. President Demore share with Faculty Senate that annual mandatories are due June 30. There is punitive action for staff if mandatories are not completed. However, there is no punitive action for faculty. Institution is looking at completion of mandatories before and/or by the deadline to see if any action is required for faculty.
  - Leave/vacation information from HR. A recent email from HR indicated that more than 360 hour of vacation could not be rolled over to next year. This communication caused tension and email exchange between HR and faculty at emergency and surgical units who worked during COVID and was not able to take paid leave. The issue is referred to Provost Office. Alicia Privette, MD indicated that the email from HR communicated with faculty late. This delay did not allow hospital faculty to plan their clinic time to complete RVUs needed each month and not lose vacation time. President Demore and Alicia Privette decided to draft an email to Provost's Office to ask for an extension to use leave/vacation time for the upcoming year. Donna Reinbeck, RN, PhD, OCN, NEA-BC and Felicia Bowen, DNP, PhD, PPCNP-BC, APNP discussed whether lost vacation time could be compensated for. This suggestion would be associated with institution's budgetary issues as well.
  - Faculty Evaluation section of the Handbook. Presented by Jane Joseph, PhD, Chair of FIR. Faculty evaluation was approved last year, and FS Handbook need to reflect the changes that are currently in place. The wording of Faculty Evaluation section of the Faculty Handbook needs to be updated to reflect the process that is already in use. Changes in the wording were distributed to FS members for comments.
3. Approval of Minutes from May –approved without objection.
4. Committee Reports.
  - Communication and Education (*Kathryn Kinyon, DNP, CPNP, AHN-BC*)  
No significant updates. We're going to hopefully stay with a few minutes after this call and get some highlights of the June meeting. We are also working with Provost for onboarding.
  - Governance (*Laura Kasman, PhD*)  
It is time to nominate people for the executive officer positions of the faculty Senate for next term. Senate roster indicating people who are eligible to be officers is placed in the chat. These candidates must be current senators or alternates. Please email to

Laura Kasman, PhD, Chair of Governance Committee for nominations or self-nominations.

- Faculty and Institutional Relations (*Jane Joseph, PhD*)  
Nothing than what was discussed during the meeting.
- Institutional Advancement (*Kathryn Cristaldi, MD*)  
Nothing to report. A progress report on Diversity and Inclusion efforts would be presented next month.

5. Electoral Unit Reports.

- Academic Affairs Faculty (*R.J. Lambert, PhD*)  
No report.
- Dental Medicine (*Deirdre Williams, DDS, MS*)  
College of Dental Medicine welcomed 78 new students yesterday in our class of 2025. Fifty-six are in state residents and this summer they will have a hybrid instruction format.
- Health Professions (*Sandra Brotherton, PhD, MHS*)  
Nothing to report.
- Medicine: Basic Science (*Bethany Jacobs Wolf, PhD*)  
We are looking for a Faculty Senate representative to be on the College of Medicine, Tenure and Promotion committee. This faculty needs to be a tenured faculty. An email is sent it out. Any faculty who are interested to serve on this important committee contact with Bethany Wolf, PhD.
- Medicine: Clinical Science (*Cynthia Oliva, MD*)  
Nothing to report.
- Nursing (*Donna Reinbeck, RN, PhD, OCN, NEA-BC*)  
Nothing to report.
- Pharmacy (*Nicole Pilch, PharmD, MSCR, BCPS*)  
Nothing to report

6. New business. None

7. Adjourn 8.34 am