

MUSC FACULTY SENATE

MEETING MINUTES (DRAFT)

April 9, 2019, 7:46-9:00 am
Gazes Auditorium, Room 125
Strom Thurmond Building

1. Call to Order (*Kristi Helke, DVM, PhD, President*) 7:45 AM
2. President's Report:
 - A Town Hall co-sponsored by the Faculty Senate and the Provost for new faculty was cancelled as only 13 people RSVP'd. Only those who RSVP'd were notified of the cancellation. We are open to ideas and suggestions to increase faculty attendance.
 - The Provost is putting together a committee to improve upon the definition of tenure, so faculty members have a better idea what they need to accomplish to obtain tenure. This committee will be charged in the near future.
 - Representatives from Press Ganey were on campus on 4/1/2019 to discuss the results with University leadership.
 - Commencement is Saturday, 5/18/2019 and the Provost is requesting more faculty participation.
 - Faculty Convocation is scheduled for 8/20/2019 at 4:30PM. The selection for this year's speaker will be finalized soon.
 - Requests for evaluations of leadership were sent out to faculty via email on 4/8/2019 and faculty members have one week to complete these evaluations.
 - Starting today, during the last five minutes of each Faculty Senate meeting, Dr. Melissa Hortman will present on Apple Tree and education.
 - InterFolio will only be used in the College of Health Professions for faculty evaluations this year. It will be used across the University for faculty evaluations in 2020. InterFolio will also replace FAIR for CVs and their 'Dossier (<https://www.interfolio.com/dossier/>)' is available to faculty now free of charge.
 - The Basic Science Compensation Plan will go into effect on 7/1/2019. There is still concern from COM faculty who teach in CGS and CDM.
 - The MUSC Yes Campaign will soon be underway.
3. Electoral Unit Reports
 - Academic Affairs Faculty (*Lynn Veatch, PhD*):
 - As part of Innovation Week 2019 (4/29-5/3/2019), the Center for Telehealth will be offering multiple events for MUSC Faculty and Staff:
 - Scheduled tours will be provided during the afternoon of 4/30/2019.

- Drs. Ragan DuBose-Morris and Chris Pelic will be demonstrating the integration of telehealth education into the curriculum at the undergraduate and graduate levels during the morning of 5/1/2019.
- See the information being circulated about Innovation Week activities for more information and to sign up: <https://research.musc.edu/innovation>
- Dental Medicine (*Kimberly Patterson, DDS, MS*):
 - A new residency program in Digital Dentistry has been established.
 - The College is receiving a 3D metal printer and will be the first school in the nation to have one.
- Health Professions (*David Fitzgerald, CCP, MPH*):
 - InterFolio will be used for annual faculty evaluations this summer and the training on this program is ongoing.
- Medicine: Basic Science (*Michael Schmidt, PhD*):
 - Many Basic Science faculty members have indicated they have not received the results of the Press Ganey survey.
 - Faculty members are still very anxious about the BS Compensation Plan and about not being compensated for teaching in other Colleges.
- Medicine: Clinical Science (*Frampton Gwynette, MD*):
 - Nothing to report.
- Nursing (*Sarah Miller, PhD, RN*):
 - The search for an Associate Dean of Research is ongoing and there are numerous open faculty positions.
- Pharmacy (*Craig Beeson, PhD*):
 - No report.

4. Committee Reports

- Communication and Education (*Titus Reaves, PhD*):
 - The Digital Accessibility Town Hall was held on 3/20/2019. It was poorly attended. All recorded lectures, websites, and materials viewed by the public must be digitally compliant per the Disabilities Act.
 - The Committee met to discuss future Town Halls, ideas include: Campus Safety/Security, including cybersecurity; a Committees Fair; Retirement Programs; and Parking Management. Any additional ideas for Town Halls should be sent to Dr. Reaves.
- Governance (*Michelle Nichols, PhD, RN*):
 - The Committee has been going through the Constitution and Bylaws.
 - Each Committee is currently reviewing their duties in the Bylaws and providing feedback by 4/24/2019.
 - Dr. Nichols presented the proposed changes to the Constitution (attached).
 - The Committee is meeting in May to complete the remaining edits of the constitution and will disseminate to faculty. Will present the changes to the Bylaws in a future Faculty Senate meeting.
- Faculty and Institutional Relations (*Heather Holmes, MLIS, AHIP*):
 - The Committee is working on an evaluation form for Annual Evaluations for all colleges; the criteria for ratings in each section will be defined by the Colleges.

- Institutional Advancement (*James McElligott, MD, MSCR*):
 - No report.
 - Medical Executive Committee (*Lynn Schnapp, MD*)
 - No report.
5. *Melissa Hortman, EdD, Leadership Evaluations:*
- Faculty are to evaluate their supervisors (e.g., Directors, Chairs, Deans, Associate Deans).
 - The evaluations are to be completed by 5 PM on 4/15/2019 and faculty are encouraged to complete them as each leader needs at least five evaluations for MUSC to access their results. The results will be sent to the Provost and then distributed.
 - ICEE Chiefs are currently not evaluated, but may be in the future.
6. *Melissa Hortman, EdD and May Mauldin, EdD, Apple Tree:*
- Apple Tree has been long-standing on campus and has a steering committee with members from across the enterprise which discusses current needs on campus to help support a large number of people.
 - The focus has been shifting from Brown Bags to Apple Tree on the Road, which brings the content to the faculty.
 - Flipped Classrooms: there is a lot of research on this teaching technique, but it takes much time and effort. Instead, find opportunities to flip moments and make the moment student-focused.
 - Pick out one slide or one (bedside) moment and ask students to come up with the answer.
 - Include opportunities for reflection and retention so the students are not sitting and listening for too long. All learners get distracted and need time to reflect to retain. This could include writing and reflecting for one minute or jotting down the main points in the student's own words.
 - There will be a Foundations of Teaching and Learning Series and Apple Tree is working on a certificate program in Teaching in Healthcare professions.
7. Adjourn 8:39 AM

**Minutes submitted by Emily Gottfried, PhD, Faculty Senate Secretary.*