

## MUSC FACULTY SENATE

### MEETING MINUTES

December 11, 2018, 7:45-9:00 am  
Gazes Auditorium, Room 125  
Strom Thurmond Building

1. Call to Order (*Kristi Helke, President*) 7:47 AM
2. President's Report:
  - For MUSC international travel, the travel is required to be registered at (<https://www.internationalsos.com/MasterPortal/default.aspx?membnum=11BCAS084634&AspxAutoDetectCookieSupport=1>).
  - There will be a required MyQuest module on Digital Accessibility in January.
  - MUSC acquired four new health centers.
  - Beginning in 2019, faculty evaluations will be completed electronically on Interfolio; this program will be active in April of 2019.
  - Faculty Salary Equity Study: The Provost's study on salaries in one division in the Department of Medicine is nearly complete. The plan is to eventually study the entire university.
  - COM has formed a Bylaws Committee/Task Force to develop procedures, charters, and committees. They have a retreat on 12/12/2018.
  - COM Funds flow: An outside consulting company has been engaged and is expected to report findings to the Dean in mid-December.
  - COM Senators have their quarterly meeting with the COM Dean on 12/17/2018.
3. Invited Presentation: *Lt. Layne Thompson and Chief Kevin Kerley*, Department of Public Safety- LiveSafe App
  - LiveSafe is a free App for anyone on campus, including visitors and your non-MUSC spouse/children.
  - If visiting another university / location that uses LiveSafe, you can change your affiliation so their emergency numbers / public safety is alerted and you get local alerts.
  - Emergency options: Calls 9-1-1 if you are off campus or Public Safety if on campus.
  - There is peer-to-peer monitoring (e.g., for walking safety) (can also use for children)
  - This app cannot track you; it tells you when it is sharing your location.
  - This can be downloaded from your app store LiveSafe
4. Approval of November 13, 2018 Minutes approved without objection
5. Electoral Unit Reports
  - Academic Affairs Faculty (*Lynn Veatch*):
    - AAF met yesterday.

- Jean Gudenas, Emily Brennan, and Melissa Hortman are the founding editorial board of a new journal, *Journal of Integrative Teaching and Learning in Higher Education*. This journal will release its first issue in 2020 and peer-reviewers are being sought.
    - Tom Smith received a COM Golden Apple teaching award.
    - ORD celebrated their 25<sup>th</sup> anniversary.
  - Dental Medicine (*Kimberly Patterson*):
    - Christopher Davies was named the Interim Chair of Oral Health Sciences.
  - Health Professions (*David Fitzgerald*):
    - Candidates are being interviewed for the Director of Research Planning and Operations and the Director of Marketing and Communications positions and offers are expected to be made before the holidays.
  - Medicine: Basic Science (*Michael Schmidt*):
    - The COM Bylaws Committee has solicited information about COM committees and various COM faculty are sitting on this committee.
  - Medicine: Clinical Science (*Frampton Gwynette*):
    - COM Funds Flow is being reexamined
    - Funds Flow will be a topic of discussion at the next COM senator meeting with the Dean on 12/17/2018.
    - Please send input about COM funds flow to COM-CS rep and FS president prior to the meeting with the Dean on 12/17/2018.
  - Nursing (*Sarah Miller; presented by Michelle Nichols*):
    - There was a faculty retreat on 12/10/2018 with the New Dean to align the vision and strategic plan.
    - CON will be closed from 12/24/2018 to 1/2/2019.
    - Caroline Jenkins will be interim Associate Dean of Research.
  - Pharmacy (*Craig Beeson*):
    - The CPOS Department hired a new Director for Experiential Affairs.
    - The Department of Drug discovery has an open search for a new Assistant or Associate professor.
    - There is a college-wide retreat on 12/11/2018.
6. Invited Presentation: John Runyon, Director of Business Services, and Michael Brennan, Director of Parking Management
- Valet services oversight was transferred to the hospital
  - The new parking garage planned on the M-Lot has been suspended.
  - Roper currently has 700 parking spaces and will be downsizing to 150 parking spaces in Courtenay St. Garage.
  - 164 parking spaces added to the Hagood lot.
  - The day pass program in the President Street garage has been downsized from 250 day passes to approximately 100.
  - The Sean Jenkin's Children Hospital (opening in Oct 2019) will use the spaces that Roper will be giving up. Children's Hospital employees will be identified for parking in the Courtenay Drive garage prior to 5/1/2019.

- The Courtenay Drive Parking Garage will be renovated in Spring 2019.
- 450 spaces will be leased for 10 years at Harborview garage.
- Technology upgrades across the entire system are being explored.
- There is no plan to change they tiered system of parking fees based on salary.

## 7. Committee Reports

- Communication and Education (*Titus Reaves*):
  - Ideas for town halls:
    - Digital Accessibility
    - The Opioid Crisis
    - The COM Compensation Plan
  - The New Faculty Welcome is being planned with the Provost office
- Governance (*Michelle Nichols*):
  - The constitution and bylaws are being reviewed.
  - This committee is overseeing the treasure responsibilities and will report finances at Faculty Senate meeting at least twice per year.
    - The FRD account: \$11,337.53.
    - South State account: \$7,225.28
- Faculty and Institutional Relations (*Heather Holmes*):
  - Proposed changes to Faculty Handbook will be discussed at next Faculty Senate meeting.
- Institutional Advancement (*James McElligott; presented by Lynn Veatch*):
  - The review of the Offboarding Checklist is being finished being reviewed.
  - Committee will focus on maximizing the use of Press Ganey surveys in coordination with the Office of Institutional Effectiveness.
- Medical Executive Committee (Lynn Schnapp):
  - MEC is meeting next week.

## 8. Current Business

- Michelle Nichols/Governance Committee Solicited feedback from Senate floor regarding if Alternate Senators can serve as Committee Chairs.
  - Discussion: Alternates cannot vote and serve one-year terms. There have been issues when there are no Senators coming forward to chair committees. There was a recommendation to add a provision that Alternates who serve as Chairs have voting rights.
- Ad-hoc committee for transition of MUSC faculty/staff will meet in January 2019 to examine and potentially eliminate redundancy when transferring positions within MUSC.

## 9. Adjourn 8:55 AM

*\*Minutes submitted by Emily Gottfried, Faculty Senate Secretary.*