MUSC FACULTY SENATE

MEETING MINUTES

February 11, 2020 7:45-9:00 am
Basic Sciences Building, Room 302

1. Call to Order (Kris Helke, DVM, PhD, President)

2. President’s Report:
   - The bicentennial celebration for MUSC’s 200th anniversary is in 2024. Themes/aims for the celebration are being sought; if you have ideas, let Dr. Helke know.
   - New policy software has been purchased and will be implemented next month. The electronic Faculty Handbook will reside in this software.
   - The new startup policy that was previously presented to the Senate has been revised by FRD. FIR is currently reviewing the revisions and will bring the changes and their comments to the March Senate meeting.
   - The new professionalism policy has been reviewed by Legal and is being reviewed by HR.
   - The COM Faculty Council delegates have been elected and will be seated and charged on 4/20/2020.
   - The Senate Executive Committee had breakfast with the President and he is looking for ideas to help break down silos between the colleges and between the university and health system.
   - The grant approval process that was to be developed has since changed and now will just include a couple of questions added to ePDS.
   - Press Ganey Survey: Please participate. There are still colleges that have not shared their results, outcomes, or changes. The Provost has been encouraging the Deans to discuss this with their Chairs.
   - Construction will be ongoing on the Basic Science building and the library. During construction, classrooms will be at a premium. The Lowcountry Graduate Center can be used. There are 300 parking spaces, 15 large classrooms, (the largest seats 140), cafeteria, two computer labs, and all are set up to do Zoom automatically. There is no charge to use this space, scheduling will be on Live 25, and a shuttle route to and from the Center will be added.
   - The Director of the Hollings Cancer, Dr. Leone, has stepped down and there will be an Interim Director. There will be an external search for the position and there will be no delay for recruiting new faculty.
   - The Strategic Plan for 2025 is being rolled out; Dr. Shaw will be invited to present another update to the Senate.
   - Nominations for the Earl B. Higgins award are now open.
   - A committee has been formed to standardize faculty evaluation categories across colleges.
   - May 16, 2020 is commencement which will be at the Coliseum. Please order regalia soon.
   - Executive Committee met with the Provost last week:
     - University fringe rate was discussed and why it is so much higher than MUSC-P rate, and she said it was because the university is a state institution and the
The health system is not; also depends on the number of people in the department.

- The goal and objective of having a tenure clock was also discussed and she said the purpose was to motivate faculty and that two colleges already have a tenure clock. For faculty who do not want to be on a tenure clock, they can remain on a non-tenure track.

3. Invited Presentation: Shannon Jones, MLS, MEd, AHIP, Library (see attached slides)
4. Invited Presentation: Brian Fors, PhD, Waring Historical Library (see attached slides)
   - March 5 will be the 2020 Joseph I. Waring, Jr. Lecture and Dr. Bernard Powers, Jr. will be presenting his talk about the politics of healthcare for African Americans. Please register.

5. Electoral Units Reports
   - Academic Affairs Faculty (Christine Andresen, MLS, MSIT): Nothing to report.
   - Dental Medicine (Caroline Westwater, PhD): Nothing to report.
   - Health Professions (Sandra Brotherton, PhD, MHS): Nothing to report.
   - Medicine: Clinical Science (Nancy Demore, MD): No report.
   - Nursing (Teresa Stephens, PhD, RN, CNE): Nothing to report.
   - Pharmacy (Nicole Pilch, PharmD, MSCR, BCPS): A Chair of Clinical Sciences and Outcomes is being recruited.

6. Committee Reports
   - Governance (E. Thomas Lewis III, MD): Nothing to report, meeting on Thursday.
   - Faculty and Institutional Relations (Heather Holmes, MLIS, AHIP): Meeting tomorrow; lots of agenda items.
   - Institutional Advancement (Kathryn Cristaldi, MD): Nothing to report.

7. Adjourn 8:50

*Minutes submitted by Emily Gottfried, PhD, Faculty Senate Secretary.*
MUSC LIBRARIES UPDATE

Faculty Senate – February 11, 2020
MUSC Libraries

Main Library

Waring Historical Library
MUSC Libraries: By the Numbers [FY19]

39 FTE Employees

19 Faculty including 12 Librarians

51,926 sq. ft. of the ECL Building seating 727

24/7/365 Access with 381,135 visits to the library

22 Group Study Rooms

152 individual Study Carrels

5 Computer Classrooms seating 115

70 Public Access Computers

198,258 visits to our website for 2,219,668 page views

190 education sessions

Librarians taught 6707 individuals

524 one-on-one and small group consultations

July 1, 2018 to June 30, 2019
Meet the Library Faculty

www.library.musc.edu/about/profiles/index.php
Collections & Resources: By the Numbers [FY19]

- **72 Databases**
- **384,666 E-Books**
- **23,041 E-Journals**
- **1,098 Physical Volumes in ECL Building**

**Most Expensive Database:** UpToDate at $399,660

**Most Expensive Journal Package:** Science Direct Freedom Collection at $869,763.03

**Most Popular Database:** Lexicomp with 2,027,192 topic downloads

**Most Expensive Ebook Package:** AccessMedicine at $73,338.87

**Most Popular Ebook:** Pharmacotherapy with 30,461 views

**Most Expensive Journal:** NEJM at $22,261

**Most Popular Journal:** NEJM with 34,835 article downloads

**Total Electronic Book and Journal Usage:** 1,451,732

July 1, 2019 to June 30, 2019
Services for Faculty

Meet Your Librarian
Each program has its own librarian to teach classes and support students throughout the curriculum.

ASK a LIBRARIAN
Librarians are available to answer inquiries via email, phone, online, and in person.

TEACH IN OUR CLASSROOMS
We offer five computer classrooms with a combined seating capacity of 115 for curriculum integrated teaching and testing.

INSTRUCTION & CONSULTATIONS
Invite a librarian to offer a library orientation or to teach evidence-based practice skills within your course. Librarians can also provide one-on-one research consultations.

ATTEND A LIBRARY WORKSHOP
The Library offers a variety of open workshops on topics including searching library resources, mobile apps, EndNote, PubMed, etc.

USE OUR COLLECTIONS
The Library’s collections provides 24/7/365 access to a variety of electronic books and journals, databases, and other resources to support the programs at MUSC.

RECOMMEND A PURCHASE
Is there an electronic book, journal, or database that you feel the library should own, but does not? We welcome suggestions via our Purchase Recommendation Form.

A to Z databases
eBooks
eJournals

Workshop
SUGGESTION
Technology Lending Service

Fascinating Facts Human Body
4K Action Camera #1
60” Portable Projector Screen
Android Phone Charger #1
HDMI to MiniDisplay Adapter #1
HDMI to USB-C Cable #1
Headphones #1
iPad 5th gen #01
Bluetooth Selfie Stick
ChromeBook #1
Connect 4
Cranium
iPad Air #01
iPad Mini #1
iPhone Charger Lightning Cable #1
iPod Camera #1
Digital Audio Recorder
Dry Erase Kits #1
Epson Powerlite 1751
Epson PowerLite 1751W
Jenga
Kindle Touch #1
Lightning Digital AV adapter - Lightning Cable to HDMI
Low Vision Large Print Accessibility Keyboard #1

Reserve: online at: musc.libcal.com/equipment
MakerSpace: 3D Printing Service

Launched in October 2019 featuring 2 printers

Recent Works

LulzBot Taz Pro
Ultimaker S5

colbert.library.musc.edu/3dprint/
Colbert Education Center & Library Renovation

Project scheduled to begin in June 2020

Library computer lab
6th floor, Children’s Hospital

Library Staff Offices
7th floor, Children’s Hospital

Group & Open Study Space
7th floor, Children’s Hospital
Upcoming Workshops

Downloading & Using EndNote Desktop

Wednesday, February 26, 2020
12:00 to 12:50 pm

Literature Reviews:
A summary of different types

Thursday, March 12, 2020
12:00 to 12:50 pm

Reserve your space online at: musc.libcal.com/
Thank You

Inquiries and feedback should be directed to Shannon Jones, Director of Libraries, joneshan@musc.edu
Waring Historical Library:
A Resource for the University
What History and Historical Perspective Can Do at a University

- Informs curriculum development
- Embedded in all courses, liberal arts and professional
- Shapes annual plans, strategic plans, mission and vision statements
- Helps build community, internally and externally
- Guides operations of large institutions
Components to the Waring Historical Library

• The Waring Library Society

• Waring – Rare Books and Special Collections

• University Archives
  • Records Management Program

• Digital Archives

• Macaulay Museum of Dental History
Waring Purpose Statement

The Waring Historical Library supports the teaching and research mission at the Medical University of South Carolina by collecting and preserving original manuscripts, books, and other items relating to the history of the University, the history of health sciences in South Carolina and the South, and identifying resources documenting the health sciences of the Atlantic World during the 18th and 19th centuries. Our collections include the University Archives, the Digital Archives, the Macaulay Museum of Dental History, and other collections currently housed in various colleges at the University.

We promote the use of our collections through outreach to faculty and students across campus, through exhibits, and through a variety of other means. The Waring makes its collections accessible to a broad spectrum of users, including the MUSC community, scholarly researchers from other institutions, collegiate-level educators and students, K-12 teachers and students, and the general public. The collections are intended primarily for research and teaching, but may also be used for exhibit, publication, and other appropriate purposes.
“items relating to the history of the University, the history of health sciences in South Carolina and the South, and identifying resources documenting the health sciences of the Atlantic World during the 18th and 19th centuries”
Second Key Aspect of the Waring Purpose Statement

We serve:

“the MUSC community, scholarly researchers from other institutions, collegiate-level educators and students, K-12 teachers and students, and the general public”
• Library collection started in 1791 by the Medical Society of South Carolina.

• Contains over 14,000 volumes, about a dozen printed in 1513-1699, many from the 1700s and 1800s.

• 700 linear feet of manuscripts documenting the history of health sciences in South Carolina.
Historical Library Collections: Two General Topics

History of Medicine in South Carolina and the South

- Seek books and manuscripts and collections that highlight the history of medicine in the region
- Personal papers and organizational records: doctor’s offices, dental offices, hospitals, clinics, diaries, letters, research, financial records.

Atlantic World Medical Community, 18th and 19th Centuries

- Scientific community that included Medical Society
- Movement to develop archives and library collections
- Desire to address public health issues in Charleston
AN EXPOSITION
OF THE PRINCIPLES OF THE
NEW MEDICAL DOCTRINE,
WITH AN ANALYSIS OF THE THESES, SUSTAINED ON ITS DIFFERENT PARTS.
TRANSLATED FROM THE FRENCH
OF
J. M. A. GOUPIII.

BY JOSIAH G. NOYES, M. D.

TO WHICH IS APPENDED
A SHORT ESSAY ON LEECHES,
BY THE TRANSLATOR.

COLUMBIA,
PRINTED AT THE TIMES AND GAZETTE OFFICE,
1831.
Another Rare Book Example: A Surgical Guide (1834)
Surgical Guide Images (1834)
Books on the History of Women’s Health: Midwifery (1843) & Women and Child Birth (1736)
University Archives

- Collects the official, historically relevant records of the university.

- All formats, printed material, photographs, correspondence, electronic records, committee minutes, and associated papers.

- Also select non-official records such as faculty papers.

- Exhibits
Records Management

• provide uniform guidelines for retention and disposition of common records;

• make sure the colleges and the university retain for as long as necessary records needed for administrative, audit, legal, litigation, fiscal, research, and other requirements;

• promote the cost-effective management of records;

• provide the legal authorization to dispose regularly of obsolete records;

• preserve the historical records of the university.
Records Management: It’s the Law

It is incumbent upon MUSC, and, in particular, the University President’s Office to act as a custodian for the public records generated by the institutions various entities in accordance with the South Carolina Public Records Act (Section 30-1-20 Code of Laws of South Carolina, 1976). The act guides the retention of permanently valuable public records (in all forms and formats) and the proper disposition of non-permanent records.
Archival Collections: Screen Shot of Finding Aids

Waring Historical Library Finding Aids - Archival Collections

The Waring Historical Library's growing list of finding aids describe the Library’s archival and manuscript collections. The descriptive guides provide context and background, and in many cases, inventoried lists of collection contents.

The finding aids to the Waring's archival collections provide background and context to the collections relating to the history of the Medical University of South Carolina. Please note the **Physical Location** codes featured in the table(s) for the Waring Historical Library (WHL) and the MUSC University Archives (UA). For assistance or to schedule a reference appointment with the Waring’s staff, Ask An Archivist.

<table>
<thead>
<tr>
<th>Collection Name</th>
<th>Collection Number</th>
<th>Physical Location</th>
<th>Catalog Record</th>
<th>Finding Aid</th>
<th>Digital Collection</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Medicine, Dean's Records (Robert Wilson) 1899-1938</td>
<td>ARC 201</td>
<td>UA</td>
<td>View</td>
<td>PDF</td>
<td></td>
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<tr>
<td>Harold Rawlings Pratt-Thomas Presidential Records 1948-1964</td>
<td>ARC 103</td>
<td>UA</td>
<td>View</td>
<td>PDF</td>
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<tr>
<td>Kenneth M. Lynch, Sr., M.D., Presidential Papers, 1913-1983</td>
<td>ARC 101</td>
<td>UA</td>
<td>View</td>
<td>PDF</td>
<td></td>
</tr>
<tr>
<td>MUSC Faculty Minutes 1865-1982</td>
<td>ARC 805</td>
<td>UA</td>
<td>View</td>
<td>PDF</td>
<td></td>
</tr>
<tr>
<td>MUSC Sesquicentennial Celebration Records 1971-1975</td>
<td>ARC 806</td>
<td>UA</td>
<td>View</td>
<td>PDF</td>
<td></td>
</tr>
</tbody>
</table>
MUSC Quick Facts: Historical Material

MUSC History on Libguides (https://musc.libguides.com/waring/muschistory)
Online and Physical Exhibits

Waring Exhibits

The Historical Library prepares exhibits, both physical and online, on subjects pertaining to the history of the health sciences and MUSC. We have curated exhibitions for the College of Nursing, the College of Dental Medicine, etc. The exhibits are prepared using manuscripts, archival records, photographs, and artifacts from our collections.

Online Exhibits

Click thumbnails below to view online exhibits.
Digital Archives: MEDICA

- Digitized records accessed online.
- Photographs and documents
- MUSC student Theses and Dissertations.
- Material and artifacts relating to the history of the health sciences in South Carolina.
- Also part of the South Carolina Digital Library and the Digital Public Library of America.
Photo of Graduates: Nursing School, 1923
Image of Influenza Prescription, 19th Century

For Influenza

Rx
mistiss ammonia 3 iii

Parsone 3 ii

triol. Hyoscyamus 3 i

Vin specie 3 ii

s. tea spoonful 3 times a day.

No.

F. B. L. M.D.
On

The Action of Mercury

By

Matthew Greene Milliken

Presented

To the Faculty of the

Medical College of the State of South Carolina

For

The degree of Doctor of Medicine.
The Waring Supports MUSC By:

• Providing unique resources available for curriculum development, planning, marketing, fundraising, and maintaining the institutional memory of the university.

• Helping the institution craft the historical narrative and providing a single voice.

• Acting as an essential resource for bicentennial celebration.
Quote:

The only thing that you absolutely have to know, is the location of the [Waring] library.

–Albert Einstein