

MUSC FACULTY SENATE

MEETING MINUTES

November 13, 2018, 7:45-9:00 am
Gazes Auditorium, Room 125
Strom Thurmond Building

1. Call to Order (*Kristi Helke, President*) 7:48 AM
2. Invited Presentation:
Michael Caputo, MUSC OCIO Chief Information Officer, rebranded as Information Solutions
 - Email migration:
 - The last of the email accounts will be moved to the 365 cloud by the night of 11/13/2018.
 - All platforms will still be supported but the 365 cloud raises the security bar.
 - Web content migration- has been planned for over 3 years:
 - In Feb of 2018 it was reorganized/relaunched program and is expected to be complete by end of 2018
 - Sitecore is the new content management system
 - Jan 7 to Jan 31, 2019: training content authors from colleges/department to maintain their own content, Future plans:
 - Recruit a search engine optimization person who would work with every team with a webpage to optimize search results.
 - Looking into Outlook for Android phones rather than Touchdown.
 - Questions were fielded on the following topics:
 - Logging into multiple platforms at once (e.g., Impact, Dragon).
 - Imprivata is currently used for Epic but IS is working on using this for other platforms.
 - Potential for 'Tap and Go' programs.
 - Who to contact for help:
 - David McSwain and Mike Caputo.
 - A new set of tools were launched for the IS team for service requests and this system keeps users updated on the status of their requests.
3. Approval of October 9, 2018 Minutes approved without objection
4. Invited Presentation: *Suzanne Thomas, PhD*, Employee Engagement Survey / Press-Ganey survey
 - At least five people need to complete the survey in order to generate a score on how engaged employees are.
 - MUSC Health Units improved their tier scores (used since 2012); goal is for University to do the same. It was accomplished using a clear action plan.
 - The University now also has a clear action plan and Deans are accountable to Provost for discussing how to change tier 3 units.
 - There has not been great participation amongst faculty.

- Asking Faculty Senate to spread the word to complete the survey.
- The surveys will be sent to faculty in mid-January (1/14 to 1/28/19).
- More responses will make data more reliable.
- Historically, only about 65% of faculty responds to the survey.
- There is a moratorium on surveys three weeks before and after this survey.
- Dr. Ben Reynolds on the university side can meet with units about results and can form a focus group for leaders to improve the culture.
- The Institutional Advancement committee is accepting feedback on these surveys.

5. President's Report:

- In May of 2017, the Pregnancy Accommodation Act was passed in South Carolina.
 - MUSC initiated a new HR policy 37 for lactation support/rooms and increased break time for new mothers.
- Communication to faculty decreased since implementation of Yammer.
 - What is the best way to communicate with the faculty?
 - A Faculty Senate newsletter is being developed that will have three bullet points and the minutes will be attached. There will be one survey question. The newsletter will be monthly.

6. Electoral Unit Reports (Provided via email after the meeting)

- Academic Affairs Faculty (*Lynn Veatch*):
 - Susan D. Hoffius resigned as Curator
 - Jenny Ariel was named as the interim Chair of APT committee
- Dental Medicine (*Kimberly Patterson*):
 - Sorin Teich, DMD, MBA, FACD has been named Associate Dean for Clinical Affairs beginning February 1, 2019.
 - Dr. Joe Vuthiganon was honored at the recent ADA meeting in Hawaii being inducted into the American College of Dentists honor society
- Health Professions (*David Fitzgerald*):
 - Dr. Kit Simpson is the recipient of the 2018 MUSC Women Scholar's Initiative Advancement of Women Faculty Award. This award recognizes a faculty member who demonstrates excellence in his/her commitment to the advancement of women faculty at MUSC.
 - Ms. Erica Rabhan accepted the offer to assume the role of Director of Development and began on 10/8/2018.
- Medicine: Basic Science (*Michael Schmidt*): No report
- Medicine: Clinical Science (*vacant*): No report
- Nursing (*Sarah Miller*): Nothing to Report
- Pharmacy (*Craig Beeson*):
 - Following the announcement from the MUSC Board of Trustees that funds for an architectural planning stage for the COP building renovation to the Basic Sciences Building (BSB) were approved, the COP has instigated several activities to support the University's efforts.
 - Most notably, the extension of two floors at the front of the BSB would not offer any laboratory space largely because of monetary and physical restrictions (chemical safety hood cannot be vented from the second floor into the facade of the remaining, higher floors of BSB).

- The Provost is seeking research space in nearby buildings but reliable estimates on the amount and type of research space needed are not readily available. The COP has formed an ad hoc space committee to evaluate current COP space, its utilization, and plans for future growth supported with past historical research activities and funding.

7. Committee Reports (*Provided via email after the meeting*)

- Communication and Education (*Titus Reaves*):
 - The committee met on 10/30/2018 and discussed ideas for town halls.
 - The New Faculty Welcome is being planned.
- Governance (*Michelle Nichols*):
 - The next meeting is 11/14/18 to continue work on the constitution and bylaws.
- Faculty and Institutional Relations (*Heather Holmes*):
 - Committee is meeting 11/13/2018 at 2 PM and will provide a report to the full senate next month.
- Institutional Advancement (*James McElligott*):
 - The review of the Offboarding Checklist is being finished being reviewed.
 - Committee will focus on maximizing the use of Press Ganey surveys in coordination with the Office of Institutional Effectiveness

9. Adjourn 8:57 AM

**Minutes submitted by Emily Gottfried, Faculty Senate Secretary.*