

Policy Identification Number	
Policy Title	Student Arrest Policy
Classification	Student
Approval Authority	Executive Vice President for Academic Affairs and Provost
Responsible Entity	Associate Provost for Educational Affairs and Student Life
Policy Owner	Darlene Shaw, PhD
New/Revision/Retired	Revision
Original Effective Date	May 20, 2006

### I. Policy Statement

If an MUSC student is arrested or charged with any violation of the law, other than a minor traffic violation, the student is required to report the arrest or charge to his or her respective Dean within two business days of the arrest or charge. Students on an approved leave of absence are required to notify their Dean at the time they make a request to return to the University.

### II. Scope

This policy applies to MUSC degree-seeking individuals registered for MUSC courses and includes MUSC degree-seeking individuals upon their return from an approved Leave of Absence. It is applicable to distance-based students, students who are also employees, and returning former students. The policy is in effect at all times, regardless of the student's location (e.g., local, in-state, out-of-state, international), from the date of matriculation (i.e., payment of MUSC matriculation fee) until the date of graduation, including weekends, days off, sick days, and break periods (e.g., summer, spring, holidays).

### III. Approval Authority

The Executive Vice President for Academic Affairs and Provost is the approval authority for this policy.

### IV. Purpose of This Policy

The protection of vulnerable patient populations is of great importance to the Medical University and the sites where our students complete clinical requirements for their academic programs. The safety and well-being of the MUSC community is also important; therefore, the institution must be informed and prepared to take appropriate action when a student is arrested or charged with any violation of the law other than a minor traffic violation as the event may adversely affect MUSC's reputation, impact patient safety, and/or reflect on a student's professionalism. Additionally, self-reporting required by this policy assists in the timely guidance of students whose licensure can be impacted by an arrest or conviction.

#### V. Who Should be Knowledgeable of This Policy

All students, staff engaged in educational programs and activities, the Title IX Coordinator and the Department of Public Safety should be knowledgeable about this policy.

#### VI. The Policy

If an MUSC student is arrested or charged with any violation of the law, to include municipal, state, and federal laws, other than a minor traffic violation (e.g., speeding ticket), the student must report the arrest or charge to his/her Dean within two college business days of the arrest or charge. Students on an approved leave of absence are required to notify their Dean at the time they make a request to return to the University. At the discretion of the Dean, a student who is unable to report a violation within two business days due to extenuating circumstances (e.g., hospitalization or serious injury) may be exempted from the two business days reporting requirement.

Each college will establish a process to assess the incident report from the legal authority, to weigh the seriousness of the alleged violation, and to determine appropriate action. The Dean or his/her designee will notify the student in writing of the actions to be taken. Actions may include, but are not limited to conditions for continuation of study, suspension, reinstatement, and dismissal.

For substance-related violations, including, but not limited to public intoxication, the student is required to report the arrest or charge as indicated above. After

reporting a substance-related violation, the college will follow the MUSC Student Policy for Substance Abuse Prevention and Intervention.

For violations related to alleged sexual misconduct, the student is required to report the arrest or charge as indicated above. After reporting, the college will inform the Title IX Coordinator to determine if further action is indicated under Title IX. If it does not fall under the purview of the Title IX office, the college will follow the established process to address the violation(s).

#### VII. Special situations

None

#### VIII. Sanctions for Non-compliance

A student who fails to report a violation will be subject to conditions for continuation of study, suspension, or dismissal. This includes a student whose violation or charge is reported to the University through other legitimate sources.

#### IX. Related Information

References, citations

- MUSC Substance Abuse Prevention and Intervention Policy
- Sexual Harassment for MUSC Faculty
- Sexual Harassment Policy for Students, Residents, and Trainees

College-Specific References

- Dental Medicine
- Graduate Studies
- Health Professions
- College of Medicine
- College of Nursing
- College of Pharmacy

#### X. Communication Plan

The policy will be published in The Bulletin. Information regarding the Arrest Policy will be included in new student orientation materials (e.g., MyQuest modules, college handbooks, etc.). The policy will be distributed to the Deans' offices and the leadership in Education and Student Life.

#### XI. Definitions

##### Student

MUSC degree-seeking individual registered for MUSC courses; includes MUSC degree-seeking individual on an approved Leave of Absence upon his/her return

#### XII. Review Cycle

This policy will be reviewed every 3 years.

#### XIII. Approval History

Original approval date and subsequent review dates:

Approval Authority	Date Approved
Executive Vice President for Academic Affairs and Provost	May 20, 2006
Executive Vice President for Academic Affairs and Provost	January 9, 2007

#### XIV. Approval Signature

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Lisa K Saladin, PT, PhD, FAPTA  
Executive Vice President for Academic Affairs and Provost

Date: 03/29/2018

Reference Link: