

OPT STEM 24-MONTH EXTENSION REQUEST

This form provides the Center for Global Health (CGH) with information required to recommend the 24-month extension of post-completion Optional Practical Training (OPT) for students who have received a STEM (Science Technology Engineering Math) degree. F-1 students must have a Form I-20 with OPT STEM extension recommendation in order to apply for an extension of their OPT employment authorization through the U.S. Citizenship and Immigration Services (USCIS). Please refer to the Center for Global Health's *OPT STEM Extension Guide* for more information on the OPT STEM extension and the application process.

Submit this form to the Center for Global Health by e-mail along with the Form I-983 OPT STEM Training Plan and a copy of your employment offer letter.

Name: _____

E-mail: _____ Phone: _____

US residential address: _____

Employer name: _____

Work address: _____

Job title: _____ Start date of employment: _____

Supervisor last name: _____ Supervisor first name: _____

Supervisor e-mail: _____ Supervisor phone: _____

Have you previously received an OPT STEM extension? yes no

Mailing address for new I-20: _____

By requesting the OPT STEM extension, I agree and attest to the following:

1. I will provide a copy of my STEM OPT Employment Authorization Document (i.e., EAD card) to CGH immediately upon receipt via email.
2. I will maintain a valid email address at all times and keep CGH apprised of my current email address.
3. I will only be employed in a position directly related to my course of study upon which my OPT STEM request is based.
4. If my employment changes during the OPT STEM extension period, I will submit a new Form I-983 OPT STEM Training Plan and a copy of my employment offer letter to CGH.
5. I will report to CGH within 10 days of any change in any of the following:
 - Legal name
 - Phone number/e-mail address
 - Residential or mailing address
 - Employer name
 - Employer address
 - Loss of employment

6. I will provide a validation report every 6 months starting from the date the OPT STEM extension begins and ending when my F-1 status ends, if I change educational levels at the same school, if I transfer to another school or my OPT STEM extension ends, whichever is first. I understand that if I do not submit a validation report as required, my SEVIS record will automatically be set to "Terminated" status with the reason of "Failure to Report while on OPT."
7. I will provide two evaluation reports during the OPT STEM extension period. The first report is due 12 months from the OPT STEM start date, and the second report is due at the end of the OPT STEM extension period.
8. I UNDERSTAND THAT ANY CONTACT WITH THIS INSTITUTION MUST OCCUR VIA EMAIL TO EITHER fowled@musc.edu or huley@musc.edu.

Signature

Date