

## F-1 OUT OF COUNTRY TRAVEL FORM

All F-1 students at MUSC must submit this form in advance to the Center for Global Health (CGH) **EACH TIME** the student plans to travel outside of the United States. If you need a travel authorization signature on your Form I-20, a Designated School Official from CGH will contact you to set up an appointment to provide a travel signature once this form has been submitted. Please be aware that completion and submission of this form does not constitute approval of your proposed travel.

F-1 Student Name:	
Non-MUSC e-mail address:	
MUSC College:	
Departure date (mm/dd/yyyy):	Return date (mm/dd/yyyy):
Travel destination:	
Travel reason:	
Do you have an F-1 visa in your passport? <input type="checkbox"/> yes <input type="checkbox"/> no	If yes, provide visa expiration date:
Do you need a travel authorization signature on your Form I-20 for this trip? <input type="checkbox"/> yes <input type="checkbox"/> no	
Will your F-2 dependents accompany you on this trip? <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> I do not have any F-2 dependents	

I certify that the information on this form is true and accurate. I have read the attached F-1 Travel Overview and understand the risks associated with travel outside of the United States.

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

The above-named student's proposed travel plans will not interfere with full-time enrollment or completion of his/her academic program at MUSC.

\_\_\_\_\_

Academic Advisor/College Administrator Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

# F-1 Travel Overview

Any time that you travel outside of the United States, you do so at your own risk. You are not guaranteed re-entry into the US, and many factors or situations may prevent you from re-entering the US as planned. We have provided you with some basic information below that will help you in preparing for your travel and re-entry into the US. You may also contact the MUSC Center for Global Health (CGH) directly if you have any questions regarding your travel plans.

## Travel Signature on Form I-20

You must have a valid travel authorization signature on your current Form I-20. The travel signature is found on page 2 of the Form I-20 in the “Travel Endorsement” section. The Form I-20 travel signature can only be provided by a Designated School Official (DSO) in the Center for Global Health. Each travel signature is valid for one year. F-2 dependents who are traveling must also have valid Form I-20 travel signatures.

## Travel Documents

You must have the following documents on you (not in your luggage) when you reenter the US:

- Valid passport
- Valid F-1 visa\*
- Form I-20 issued by MUSC with valid travel signature

U.S. Customs and Border Protection also recommends that students have the following available during travel:

- Evidence of financial support
- Proof of ongoing student status (tuition receipts, transcripts, proof of course enrollment)
- Name and contact information for your school’s Designated School Official

*\*Canadian citizens are exempt from visa requirements.*

## Applying for an F-1 Visa

The F-1 visa in your passport is a travel document that allows you to request entry into the United States from abroad. If your F-1 visa has expired (or if you do not have an F-1 visa in your passport), you must apply for a new F-1 visa at a US consulate outside the US before you return. It is not possible to obtain a new passport visa within the US.

You should take into consideration the time associated with applying for a visa when making your travel plans. Since each US consulate handles visa issuance differently, you must refer to the website of the consulate where you will apply for your visa for more information on visa application procedures and requirements.

Some visa applications require further administrative processing, which takes additional time after the visa applicant’s interview with a consular officer. Most administrative processing is resolved within 60 days of the visa interview. When administrative processing is required, the timing will vary based on individual circumstances of each case. If your visa application is selected for administrative processing, you must notify CGH immediately.

## CGH Notification

You are required to keep in contact with the Center for Global Health if your travel plans change. Please contact CGH by e-mail if your return to the US is delayed for any reason so that we are aware of your situation.

When you return to the US, you must provide CGH with the following by e-mail:

- I-94 arrival record (retrieved from <https://i94.cbp.dhs.gov/I94>)
- Copy of new F-1 visa in passport (if applicable)

## Resources

FAQ: Travel and re-entry in F-1 status — <http://www.ice.gov/sevis/travel>

Websites of US embassies, consulates and diplomatic missions — [www.usembassy.gov](http://www.usembassy.gov)

Visa wait times for interview appointments and processing — [www.travel.state.gov/visa/temp/wait/wait\\_4638.html](http://www.travel.state.gov/visa/temp/wait/wait_4638.html)

US Department of State current travel warnings — [http://travel.state.gov/travel/cis\\_pa\\_tw/tw/tw\\_1764.html](http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html)