

**Dr. Raymond S. Greenberg
Presidential Scholars Program**



Medical University of South Carolina

Student-Faculty Handbook

2019-2020

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Presidential Scholars Program

Program History

In 2001, MUSC established the Dr. Raymond S. Greenberg Presidential Scholars Program (PSP) to facilitate interprofessional education and learning. The purpose of the program was to facilitate meaningful interprofessional interaction through engaging students in projects that cover complex healthcare issues that require collaboration outside of the traditional disciplines and professional boundaries.

Program Description

The Presidential Scholars Program is a two semester, extracurricular experience for selected students designed to encourage meaningful interprofessional interaction. Facilitated by faculty advisors from each of the University's six colleges and the Charleston School of Law, the interprofessional mix of student scholars will explore complex social, political, and human issues present in healthcare in a format that maximizes student participation and interprofessional understanding. The program is designed as a mechanism to enrich the academic culture of the Universities and promote greater interprofessional understanding among health professional students. The Presidential Scholar Program (PSP) formally begins in late August and will culminate mid-April each year.

Core Competencies

By the end of the Presidential Scholars Program it is expected that each Scholar will be able to:

1. Appreciate the complexities of difficult local and global human and social issues, and how these complexities are interwoven in health and health care delivery.
2. Demonstrate the skills, attitudes and knowledge needed to become effective advocates for public policy and legislation that address improving health and health care delivery.
3. Demonstrate effective interprofessional teamwork skills.
4. Identify principles for effective community partnership.
5. Use scholarly processes to explore complex healthcare issues.
6. Recommend actions at the individual, providers, payers, communities and policy makers level to improve our health care system.

Presidential Scholars Selection Criteria

Presidential Scholars Student Eligibility

The PSP program is open to any interested student enrolled at the Medical University of South Carolina (MUSC) and the Charleston School of Law (CSL) who in good academic standing. Students must maintain affiliation with MUSC or CSL for the fall and spring semesters to be eligible for the program. Due to the demands of the program, rising 4th year medical students are not eligible.

Presidential Scholars Application Process

Application and required material must be submitted online no later than 11:59 p.m. EST on the first Friday of March each year. Completed applications include the following required applicant materials: 1) Transcript from current academic program, 2) Essay statement of interest, 3) CV/Resume, and 4) Letter of Support (LOS). Applicants upload required documents 1-3 as a

single PDF in the online application system. An applicant's LOS must also be submitted online by the LOS writer.

A selection committee of Faculty Scholars, Fellows, and the PSP Director will review applications. Approximately 30-40 students will be selected each year and invited to participate. The selection decisions will be announced by early April.

Student Applicant Materials

1. Good Academic Standing-Evidenced by Current Academic Program Transcript (unofficial acceptable; must be based on most recent Fall semester)
 - A cumulative GPA of 3.00 or higher is required for acceptance to the Presidential Scholars Program (PSP)
 - January start BSN students may apply without a MUSC G.P.A. with Dean's Office Approval
 - Students should not be on academic probation or have academic deficiencies
2. Essay Statement of Interest
 - Students will submit an essay describing why they are interested in the Presidential Scholars Program and what unique experiences or qualities they would bring to the program
 - One page maximum (single-spaced, one-inch margins, 11-12 point font)
3. Curriculum Vitae or Resume
4. Letter of Support
 - A letter of support from a faculty member at your current university, on official letterhead, that includes the faculty member's position/title, rank, and departmental affiliation
 - Letters should comment on the applicant's interest in the PSP program, accomplishments and personal characteristics that support the application
 - Letters of support should be addressed to the Presidential Scholars Program Selection Committee

Selection Process

Scholar applications will be independently reviewed by three members of the PSP advisory council. Each of the selection criteria will be scored on a 1-9 scale, where 1 is exceptional, 5 is an average score, and 9 is poor. The candidates with the lowest average scores across the three reviews will be offered President Scholar positions.

Criteria for selection include but are not limited to:

1. Academic Achievement
2. Service to the MUSC or the Charleston School of Law and/or the larger Charleston community
3. Commitment to working in an interprofessional environment
4. Potential for future leadership in the broader context of research, healthcare, or community betterment, specifically for underserved populations.

Faculty Advisors

Faculty Advisors serve as program mentors and advise teams of Presidential Scholars through the PSP team project. Faculty must will willing and able to meet with scholar teams and stakeholders, offer advice to overcoming project challenges, review and critique project deliverables, and facilitate interprofessional collaboration. One faculty member from each academic area may serve as a faculty scholar. Faculty Advisors serve for a three-year term.

Application Process

All Faculty applications and required material must be submitted online no later than 11:59 p.m. EST on the first Friday of March each year. Completed applications include the following required faculty application materials: 1) Statement of interest, 2) CV, and 3) Letter of Support (LOS). Applicants upload required documents 1-3 as a single PDF in the online application system. Any interested faculty member may apply to become a Faculty Scholar.

Faculty Application Materials

1. Statement of Interest
 - a. Include the reasons for wanting to be involved in the Program and any special experiences or qualifications
 - b. 1-page maximum, single spaced, one-inch margins, 11-12 point font
2. CV
3. Letter of Support from a current or past Scholar, Faculty Collaborator, or Dean.
 - a. Support letters should comment on the nominee's interest in the program and unique accomplishments and personal characteristics that address the desired characteristics of a faculty scholar.
 - b. Address the letter of support to the Presidential Scholars Program Selection Committee, on official letterhead, and include the writer's position/title, rank, and departmental affiliation

Faculty Selection Process

Faculty applications will be independently reviewed by three members of the PSP advisory council. Each of the selection criteria will be scored on a 1-9 scale, where 1 is exceptional, 5 is an average score, and 9 is poor. The selection decisions will be announced by early April and will be based on the following criteria:

1. Interest in interprofessional education and complex issues transcending professional boundaries
2. Experience working with student teams
3. Demonstrated interest in and experiences related to the goals of the Scholars Program

Presidential Scholars Fellows

Outgoing Presidential Scholars have the opportunity to serve a second year in the program as a Presidential Scholars Fellow. The Fellows serve in an advisory capacity to the PSP teams, and participate in the PSP Advisory Committee. Each year 6-10 Presidential Scholars Fellows will be selected. Interested applicants must submit a statement of interest (1-page maximum) to the online portal online no later than 11:59 p.m. EST on the first Friday of March each year. To be eligible, Fellows must maintain affiliation with MUSC or CSL for the fall and spring semesters

of the Fellowship year. Fellow selection will be made by the Advisory Committee based on the Fellow's potential to: 1) mentor the next cohort of Presidential Scholars, 2) commitment to the Presidential Scholars Program, and 3) Interest in interprofessional collaboration.

Presidential Scholar Policies

Advisory Committee

The Presidential Scholars Advisory Committee serves as the governing body of the program. The Core Advisory Committee Members include: The Presidential Scholars Director, Faculty Advisors, and Student Fellows. The Advisory Committee is responsible for the planning and operations of the Presidential Scholars Program. In addition, the advisory committee reviews and selects incoming scholars, advisors, and fellows.

The Advisory Committee reports to the Office of the President, Office of Interprofessional Initiatives, and the Provost Office. The Advisory Committee is guided through support and strategic direction from The University President and First Lady; Assistant Provost, Director of Operations, and Associate Director of Education for the Office of Interprofessional Initiatives; and the Associate Provost for Education Affairs and Student Life.

Harbor

Scholars, Faculty Advisors, and Fellows are expected to use the password protected Harbor for the Presidential Scholars Program to submit deliverables, post all project work and product documents, and access program resources. This is found at <https://musc.mrooms3.net/course/view.php?id=32929>

Attendance & Professionalism

Attendance is required for all Presidential Scholars meetings and activities as indicated in the PSP Calendar (Appendix A). Students will be required to sign in at all meetings and activities. If a Scholar misses more than one evening session, their continued participation in the program will be considered by the Advisory Committee. Failure to participate fully in program activities will lead to removal from the Scholars Program. Exceptions are given with advance notice to the PSP Director and his/her Faculty Advisor when students are on a required rotation. As an accepted Scholar you must maintain continuous enrollment *or* an official and verifiable affiliation with your home institution for the two semesters (fall and spring) of the PSP year.

Some Presidential Scholar events require prior RSVP. This is to ensure adequate engagement and to plan for logistics and meals. It is considered unprofessional to not attend after RSVPing "yes" for an event. In case of emergency, you must notify the PSP director and your faculty advisor immediately.

Business casual attire is required for all PSP meetings and activities unless you are coming from a clinical setting that requires scrubs.

Evaluation

The Presidential Scholars Program is a non-graded experience. Scholars will receive peer and faculty feedback on interprofessional team skills and professional behaviors. Scholar feedback is

essential to the program and welcomed through suggestions to members of the Scholars Advisory Committee.

To promote program enhancement and continuous quality improvement, multiple sources of program-level data will be collected throughout the year. Scholars will complete a pre- and post-questionnaire measuring interprofessional collaborative practice and program-related core competencies. Additionally, Scholars will complete an evaluation of individual, team, and community partner for purposes of program improvement. Final program evaluations will be completed during the final meeting of the year.

Branding and Dissemination Requirements

All material developed for dissemination as a part of the PSP should acknowledge the Presidential Scholars Program and with approval from the Faculty Advisor include the PSP seal. More importantly, said material must be approved through the University Branding Office prior to dissemination. Prior to dissemination all materials must be reviewed and approved by the Faculty Advisor.

2019-2020 Advisory Council Members

Faculty Scholars



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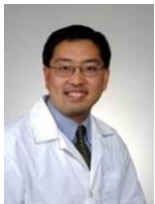
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Presidential Scholar Fellows

Bailey Bass (COP); Ka'la Drayton (COM);
Allison Fabick (COP); Trevor Faith (CHP);
Parker Rhoden (CHP); Keena Ross (COP)

Staff

Sarah Velasco, Office of Interprofessional Initiatives
and Presidential Scholars Program Coordinator

Program Requirements

Retreat

To begin each Presidential Scholars year, a retreat will be held in early September. During this retreat, scholars will learn skills and engage in activities that will be utilized throughout the year in the development and assessment of the Presidential Scholars Team Project.

Monthly Meetings

Once per month, the Presidential Scholars Program will gather for dinner. The purpose of these meetings is to facilitate interprofessional collaboration, provide updates on the team project, discuss current healthcare issues, and learn about tools or resources to overcome barriers. The first half of each session is devoted to working on a team project. During this time, each team will commence with roundtable discussions in order to formulate and implement their given team project. Traditionally, there is a team leader, timekeeper and secretary for each team so that the process is organized, and minutes are documented. The remaining time is meant for experiential activities, panel discussions and student presentations that relate to exploring healthcare issues and to the building of interprofessional understanding and team competencies.

Service Project

The Presidential Scholars will participate in a community service project in January with the Carolina Youth Development Center.

Legislative Day

The Presidential Scholars will participate in Legislative Day at the State Capital in Columbia, SC. This event provides Scholars a unique opportunity to witness the health policy process and interact with key political stakeholders.

Presidential Scholars Day

The Presidential Scholars Program culminates each year with the celebration of the students, faculty, and stakeholders at Presidential Scholars Day. Presidential Scholars Day includes a Key Note Speech from the University President Dr. Cole, Presentations by each PSP Team, and a celebratory reception. The event is held in April of each year.

Team Project Assignments

In interprofessional teams, scholars will work throughout the fall and spring semesters on a project that addresses a complex healthcare or public health issue. In addition to promoting interprofessional collaboration, the project should be designed to make a real contribution that improves healthcare delivery to individuals and the community. Additionally, through project work, scholars will apply their understanding of program goals and learn further about the complexities about the health care system. Faculty Advisors and Fellows will mentor the teams, review deliverables, and offer advice.

Teams will be responsible for achieving their goals by working in-between official PSP meetings, with the assistance of their faculty scholars, fellows, and other experts both on and off campus. Each team will work with a local stakeholder to develop and evaluate a project designed

to overcome challenges or barriers within one of the following areas. Teams will be assigned a stakeholder partner to work with. Together with the stakeholder partner, teams will identify a project that fits one of President Cole's Values In Action:

- Compassion
- Respect
- Innovation
- Collaboration
- Integrity

Team Project Work Instructions

Completion dates are listed for each component on the PSP calendar (Appendix A).

1. Students will meet with the local stakeholder to identify a need or barrier to address. Students will review literature and evidence based best practices to develop an initial project plan that addresses the issue. Consider in your plan how you will determine if your efforts have been effective, i.e., how will you know the project was successful. During the November meeting, the project plan and evaluation metrics will be vetted by the Presidential Scholars Shark Tank.
2. If applicable, consider institutional review board (IRB) implications and other possible approvals needed in relation to your project so that such approvals are accomplished in a timely manner.
3. Create an abstract (less than 200 words) or infographic describing your project.
4. Prepare a presentation of the team's accomplishments and lessons learned based for Presidential Scholars Day. The presentation is limited to 10 minutes and should cover:
 - a. Introduction/Background/Problem Statement
 - b. Brief description of your community partner
 - c. Summary of your project (What did you do?)
 - d. Outcomes/Results
 - e. Lessons learned
 - f. The presentation must include an innovative or interactive component that engages the audience.

Appendix A: DRAFT 2019-2020 Meeting Schedule

All meetings are in the Harper Student Center (HSC) Auditorium unless otherwise specified

*** Denotes PSP Advisory Meeting Date –meet at 4 p.m. in HSC Auditorium**

Date	Meeting Type	Time	Location	Deliverables & Instructions
*08/26/2019	Orientation	5:00-7:30 pm	HSC Auditorium	Teams Assigned
09/14/2019	Retreat	9:00am-4:00pm	HSC Auditorium	Project Topics Assigned
*10/07/2019	Meeting	5:00-7:30 pm	HSC Auditorium	Dr. Cole attending
*11/04/2019	Meeting	5:00-7:30 pm	HSC Auditorium	Topic Shark Tank
*01/06/2020	Meeting	5:00-7:30 pm	HSC Auditorium	Project Logic Model due. Bring 4 copies of your logic model as you will be presenting them to interprofessional teams of students for feedback.
Saturday 01/18/2020	Service Project	8:30am-12:00 pm	Carolina Youth Development Center	Carolina Youth Development Center (CYDC) 5055 Lackawanna Blvd, North Charleston, SC 29405 <i>Meet at the yellow Center for Life building</i>
January 28, 2020	Legislative Day	7:30am-5:30pm	Columbia, SC	
*02/03/2020	Meeting	5:00-7:30 pm	HSC Auditorium	DELIVERABLE TBD
03/02/2020	Dinner with President	6:30 pm	TBD	
03/16/2020	Abstract Presentations	5:00-6:00	Webex	Abstract due
*04/06/2020	Meeting	5:00-7:30 pm	TBD	Presentation Dress Rehearsal
04/14/2020	Scholars Day	5:30-7:30pm	TBD	Final Presentation Arrive at 5pm for setup
04/20/2020	Final Meeting	5:00-6:00 pm	HSC Auditorium	Program Evaluation & Medal Presentation

Monthly Meetings Sample Agenda

5:00 – 6:15 P.M. Team Meetings or Team Reporting of Deliverables & Dinner

6:15 – 7:30 P.M. Educational or Interprofessional Discussions or activities

Parking Instructions:

MLot (surface lot corner of Bee Street & Courtenay Drive: 165 Cannon Street) starting @ 3:30 p.m. weekdays **or** Bee St Garage (corner of Bee Street and Courtenay Drive) starting @ 4:00 p.m. weekdays.